

Submission Guide

Printshop

Please send your printables to printshop@mome.hu in a print-ready form and file format. Our staff are not required to provide digital design and editing services in the shop, so please do this yourself to ensure a quick turn-around time.

Simple printing jobs requiring paper weighing up to 350 grams from size A5 to SRA3 are done on a Konica Minolta laser printer. For sheets larger than A3, inkjet printers are used.

Sending files with electronic orders:

Please provide the size, number of copies, paper type and weight.

Laser printing on sizes up to SRA3:

We require true-to-scale CMYK PDF files for printing. DOCX, JPG, TIFF and other formats are not supported. Images must have a print resolution of at least 300 dpi. To ensure that the colours are correct, please save your file in an Adobe PDF/X-1a format, set to Coated Fogra 39 colour profile. Printables can be printed in their original size or adjusted to fit standard paper sizes.

Minimum page margins:

Printers cannot print up to the edge of the sheets, so the margins are set as 4 mm on the sides and top, and 8 mm on the bottom.

Bleeds should be at least 3 mm and the crop mark should be set to 0.25 mm.

If the material to be printed has to go to the edge of the sheet, part of it has actually go over the edge of sheet (onto the bleed area). The final size has to be outlined with a crop mark, which will be used to trim the printable to size. For example, a full-bleed A4 image has to be printed on a larger sheet to ensure that the image can be trimmed back to A4 size.

Booklet printing:

Saddle-stitched booklets of up to four sheets (around 16 pages) are available for order. The precise number of pages depends on the thickness of the paper: thicker sheets mean fewer pages can be stitched together. For printables consisting of multiple pages, the stitching is done on a separate machine.

Documents to be printed as booklets must be submitted as a one-side PDF file. The number of pages must be divisible by four. Pages with bleeds must be submitted with corresponding crop marks, taking the minimum page margins into consideration.

Rich black:

The difference between shades of black may be prominent on solid black areas of monochrome images (requiring only black ink), non-monochrome images (requiring inks other than black) as well as black and white images. In such cases, setting the four colours to black (C: 50, M:50, Y:50, K: 100) is recommended. However, this should be avoided for normal black text, as small letters may become blurred with this technique. In such cases, use C: 0, M: 0, Y: 0, K: 100.